



*Designed by Alexander Jackson Davis*

## MADISON COUNTY HISTORICAL SOCIETY

435 Main Street

Oneida, NY 13421

(315) 363-4136 or [history@mchs1900.org](mailto:history@mchs1900.org)

### MCHS Research Request Form

- Please fill out the research request form below as completely as possible so that your request may be processed as soon as possible.
- Please provide us with any specific dates, locations, and/or resolution/ordinance numbers you may have. This may expedite the research process.
- Fees for research and copies are as follows:
  - Research completed by our research team for non-members \$20.00 per request (includes up to 4 copied pages)
  - Research by appointment in our library for non-members \$15.00 per request (includes up to 4 copied pages)
  - Additional copies - \$ .25 per page (Note: additional postage maybe required)
  - Members just pay \$ .25 per copied page
  - Paid request are handled on a first come first serve basis.

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Your information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Research Topic: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Research on an individual:**

**Name:** \_\_\_\_\_

Important Dates: Birth: \_\_\_\_\_ Death: \_\_\_\_\_ Marriage: \_\_\_\_\_

Church Affiliation: \_\_\_\_\_

Spouse: \_\_\_\_\_ DOB: \_\_\_\_\_ DOD: \_\_\_\_\_

(Include maiden Name)

**Other Family members:**

Father: \_\_\_\_\_ DOB: \_\_\_\_\_ DOD: \_\_\_\_\_

Mother: \_\_\_\_\_ DOB: \_\_\_\_\_ DOD: \_\_\_\_\_

(Include maiden Name)

Children: \_\_\_\_\_ DOB: \_\_\_\_\_ DOD: \_\_\_\_\_

\_\_\_\_\_ DOB: \_\_\_\_\_ DOD: \_\_\_\_\_

\_\_\_\_\_ DOB: \_\_\_\_\_ DOD: \_\_\_\_\_

\_\_\_\_\_ DOB: \_\_\_\_\_ DOD: \_\_\_\_\_

\_\_\_\_\_ DOB: \_\_\_\_\_ DOD: \_\_\_\_\_

Any other pertinent information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please send this Signed form along with payment to:

Madison County Historical Society  
435 Main St. Oneida, NY 13421

**Note: no research will be started until form is completed, signed and returned with payment.**

If you would like to make an appointment to come in and do research in our Library yourself, please indicate the best time for you. \_\_\_\_\_

I will get back with you as soon as possible to confirm your appointment.