

9th Annual Cottage Lawn Farmers' Market

Madison County Historical Society, 435 Main Street, Oneida, NY

2023---Summer-Every Tuesday, June 6- August 29

2023—Fall and Winter- 1st Tuesday, September 5, November 7; December 5

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Cottage Lawn Farmers' Market
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The Madison County Historical Society is a 501(c)(3) non-profit educational institution chartered by the New York State Board of Regents on March 29, 1900. The Madison County Historical Society's mission is to preserve, collect, promote, and exhibit the history of Madison County and its fifteen towns and one city through the development of programs that enhance the county's heritage for the people of Madison County and those studying the county's heritage. The society's headquarters, Cottage Lawn, located in Oneida, is an 1849 Gothic Revival Villa designed by prominent architect Alexander Jackson Davis. Cottage Lawn is preserved and operated as an historic museum and is listed on the State and National Registry of Historic Places.

Dear Small Business Owner,

The Madison County Historical Society is gearing up for its 9th Annual Cottage Lawn Farmers' Market, and we would like to invite you to participate. The Cottage Lawn Farmers' Market is held on the beautiful grounds of the Madison County Historical Society. The market draws its audience from Oneida and its neighboring towns and villages and beyond.

We endeavor to recruit farmers and vendors with the finest and freshest locally-grown produce and quality goods. By participating in our market, your booth fee will go towards

- Listing your business on our marketing materials and farmers' market website;
- Highlighting your business on our multiple social media platforms;
- Themed weeks that focus on families, recreation, and nutrition;
- Entertainment

Enclosed is the participation application that outlines fees, set-up details, and requirements. Please note that your tax-deductible booth fee offsets the associated market expenses.

- There are 12 weeks of the Summer Market season starting June 6- August 29
- The Fall and Winter (Indoor) Markets are offered on the 1st Tuesday during the months of September, November and December.

If you have any questions about the market, please do not hesitate to contact Colleen Donahue, Market Manager, cdona68@icloud.com, 315-412-7500 or call the Historical Society at 315-363-4136. With your participation, we can continue to host the market that is enjoyed by the public whom it serves.

Sincerely,

Colleen Donahue

Colleen Donahue
Market Manager
cdona68@icloud.com


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www.mchsfarmersmarket.org

 Cottage Lawn Farmers' Market

 Madison County Historical Society

 mchs1900

Business Application

We are excited to have you join us. **Please print the required information below and return the completed application along with cash or check made payable to Madison County Historical Society, 435 Main St. Oneida, NY 13421. **The application deadline is rolling.**** No refunds will be issued if you drop out of the market. Booth fees will be returned if you are not accepted into the market. *If your check is returned for insufficient funds, you will be required to issue a money order made payable to the Madison County Historical Society for the original amount plus an additional \$30 for the returned fee charged.* If you have any questions please contact Colleen Donahue, Market Manager, 315.412.7500, cdona68@icloud.com.

Booth Space: Lawn Spaces: (10'x 10'). You must provide your canopy for your lawn space. If you need additional space, please contact us before the market. You are responsible for all set-up and safety of your tent and product i.e. All tents must be weighted. Proper signage for your business and prices must be placed.

Set-up: Arrival after 12:00 pm and your booth must be set up by 1:30 pm.

Market Schedule:

Cottage Lawn Summer Farmers' Market Every Tuesday (No market on July 4th): June 6- August 29 from 2 pm - 6 pm
June: 6 13 20 27 July: 11 18 25 August: 1 8 15 22 29

Cottage Lawn Fall and Winter (Indoor) Farmers' Market-1st Tuesday, September 5 November 7, and December 5

Business Name: _____

Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Home Phone: _____ Cell Phone: _____

Email: _____ Website: _____

Facebook : _____ Twitter: _____

Instagram: _____

Vehicle Make/Model: _____ Trailer #ft: _____ Tent size: _____

Type of products your business sells/services provides: _____

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2023—Fall and Winter- 1st Tuesday, September 5, November 7; December 5

2023 Farmers' Market Schedule & Rates for Businesses:

There are 12 weeks of the Summer Market season starting June 6- August 29

The Fall and Winter (Indoor) Markets are offered on the 1st Tuesday, September 5, November 7, and December 5.

- A deposit of \$20 to reserve your booth space in the **Summer Market** must accompany this application.
Balance due is required at the start of the Summer Market. A deposit is not required for those participating at the weekly rate, Fall market, or Winter market.
- Please check the appropriate line to indicate which market season you plan to participate in.

Booth Fees for Summer Farmers' Market, June 6 - August 29, from 2 pm- 6 pm

\$10 per week to participate at the **Summer Farmers' Market, every Tuesday, June 6-August 29, from 2 pm -6 pm.**

You do not need to attend the market each week. However, you must inform us at least one week in advance of your weekly availability, so that we can make space for you. Circle the dates you plan to participate in the market.

Cottage Lawn Farmers' Market Schedule(No market on July 4th): June: 6 13 20 27 July: 11 18 25 August: 1 8 15 22 29

Set-up at the Farmers' Market: Arrival after 12:00 pm. Your booth must be set up by 1:30 pm.

\$115 to participate at the **Summer Farmers' Market every Tuesday, June 6- August 29, from 2 pm-6 pm**

You do not need to attend the market each week. However, you must inform us at least one week in advance of your weekly availability, so that we can make space for you. Circle the dates you plan to participate in the market.

Cottage Lawn Farmers' Market Schedule(No market on July 4th): June: 6 13 20 27 July:11 18 25 August: 1 8 15 22 29

Set-up at the Farmers' Market: Arrival after 12:00 pm. Your booth must be set up by 1:30 pm.

Booth Fees for Fall and Winter (Indoor) Markets, September 5; November 7; December 5

Please check the line that you plan to participate in as the Winer Market is offered on the 1st Tuesday during November and December.

\$10 to participate at the **Fall Market on September 5 from 2 pm- 6 pm.**

Set-up time at the Market: Arrival after 12:00 pm. Your booth must be set up by 1:30 pm.

\$10 to participate at the **Winter (Indoor) Market on November 7 from 2 pm- 6 pm.**

Set-up time at the Market: Arrival after 12:00 pm. Your booth must be set up by 1:30 pm.

\$10 to participate at the **Winter (Indoor) Market on December 5 from 2 pm- 6 pm.**

Set-up time at the Market: Arrival after 12:00 pm. Your booth must be set up by 1:30 pm.

_____ **Total Amount for Summer Farmers' Market, Fall Market, and Winter Farmers' Market.** Please complete the form below.

Madison County Historical Society Cash, Check, and Credit Card Payments

Madison County Historical Society, 435 Main St. Oneida, NY 13421

Cash Amount \$ _____

Check made payable to Madison County Historical Society. Check#. _____ Amount:\$ _____

Credit Card # _____ Amount:\$ _____

Exp ____/____ Security Code _____

Zip Code of Credit Card Billing Address _____

____I would like to cover the Square processing fees for manually entered credit card payments (3.5% +\$0.15).

A deposit of \$20 to reserve your booth space in the Summer Market must accompany this application. Balance due is required at the start of the summer market. A deposit is not required for those participating at the weekly rate or in the Fall and Winter markets. For week-to-week participation, you may pay in advance or pay when you arrive to set up at the market that week. All booth fees will be returned if you are not accepted into the market. *If your check is returned for insufficient funds, you will be required to issue a money order made payable to the Madison County Historical Society for the original amount plus an additional \$30 for the returned fee charged.* No refunds will be issued if you drop out of the market. If you have any questions please contact Colleen Donahue, Market Manager, 315.412.7500, cdona68@icloud.com.