

# 10<sup>th</sup> Annual Cottage Lawn Farmers' Market

## Madison County Historical Society, 435 Main Street, Oneida, NY

2024 ---Summer-Every Tuesday, June 4 - August 27

2024-- Fall and Winter- 1<sup>st</sup> Tuesday, September 3; November 5; December 3

www.mchsfarmersmarket.org  Cottage Lawn Farmers' Market  Madison County Historical Society  mchs1900

Business Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook : \_\_\_\_\_

X: \_\_\_\_\_ Instagram: \_\_\_\_\_

Vehicle Make/Model: \_\_\_\_\_ Trailer #ft: \_\_\_\_\_ Tent size: \_\_\_\_\_

FMNP# \_\_\_\_\_ Type of produce or products: \_\_\_\_\_

**Application:** Please fill out the information on both sides of the application and return it with a deposit of \$20 to reserve your booth space if you are registering for the Summer season. **The application deadline is May 5, 2024.** All Booth fees will be returned if you are not accepted into the market. *If your check is returned for insufficient funds, you will be required to issue a money order made payable to the Madison County Historical Society for the original amount plus an additional \$30 for the returned fee charged.* **Please print the required information and return the completed application along with cash or check** made payable to Madison County Historical Society, 435 Main St. Oneida, NY 13421. No refunds will be issued if you drop out of the market. If you have any questions please contact Colleen Donahue, Market Manager, at 315.412.7500, cdona68@icloud.com.

**Booth Space:** Lawn Spaces: (10'x 10'). You must provide your canopy for your lawn space. If you need additional space, please contact us to make arrangements. You are responsible for all set-up and safety of your tent and product i.e. all tents must be weighted. Proper signage for your business, including prices for your product, must be visible.

**Set-up:** Arrival after 12:00 pm and your booth must be set up by 1:30 pm.

**We reserve the right to determine the number of similar products in the market to make it profitable for all vendors. You must include a copy of all applicable NYS permits, licenses, and certificates including Certified Organic, NYS Ag Markets Form, Application, Rules and Regulations, and Market Fees. Farmers handling hot/cold food items at the Cottage Lawn Farmers' Market should contact the Madison County Board of Health directly to comply with their required paperwork. Madison County Board of Health, PO Box 605, Wampsville, NY 13163, 315-366-2526. Once accepted into the market we ask that you send a certificate of Liability Insurance listing the Madison County Historical Society as additional Insured. If you do not have insurance, we ask that you sign our form stating that you will indemnify the Madison County Historical Society from all loss, cost, or damage and all other liabilities occasioned within the Society's property, caused by any act or omission, neglect, or wrongdoing of the vendor, or his/her agent, family or representatives. Please inform the market manager should your products change from what you have listed on this application.**

**Business Type, check all that apply**

- Fruits/Vegetables-complete crop plan below
- Dairy: specify products \_\_\_\_\_
- Fish: specify products \_\_\_\_\_
- Meat: specify \_\_\_\_\_
- Maple/Honey: specify products \_\_\_\_\_
- Baked Goods: specify products \_\_\_\_\_
- Crafts: specify products \_\_\_\_\_
- Nursery Products: circle product types: annuals, perennials, veg/herb plants, nursery stock
- Herbs (dried or fresh cut)
- Food Truck
- Other \_\_\_\_\_

**Crop Plan**

Acreage

Crop

Acreage

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### 2024 Farmers' Market Schedule & Rates:

#### Weekly Market; Summer Market; Summer Market + Madison County Craft Festival; Fall and Winter (Indoor) Markets

There are 13 weeks of the Summer Market season starting June 4- August 27

The Fall and Winter (Indoor) Markets are offered on the 1<sup>st</sup> Tuesday, September 3, November 5, and December 3.

*Please see the booth options below for more information.*

- A deposit of \$20 to reserve your booth space in the **Summer market** must accompany this application. **Balance due is required at the start of the Summer market.**
- A deposit is not required for those participating at the weekly rate, Fall Market, or Winter market.

### Booth Fees for Summer Farmers' Market, June 4 - August 27

**\$10** per week to participate at the Summer Farmers' Market, every Tuesday, June 4 -August 27,

from 2 pm-6 pm. You do not need to attend the market each week. However, you must inform us at least a week in advance of your weekly availability, so that we can make space for you. Circle the dates you plan to participate in the market.

**Cottage Lawn Farmers' Market Schedule: June: 4 11 18 25 July: 2 9 16 23 30 August: 6 13 20 27**

**Set-up at the Farmers' Market:** Arrival after 12:00 pm. Your booth must be set up by 1:30 pm.

**\$115** at the Summer Farmers' Market, every Tuesday, June 4- August 27, from 2 pm-6 pm

You do not need to attend the market each week. However, you must inform us at least a week in advance of your weekly availability, so that we can make space for you. Circle the dates you plan to participate in the market.

**Cottage Lawn Farmers' Market Schedule: June: 4 11 18 25 July: 2 9 16 23 30 August: 6 13 20 27**

**Set-up at the Farmers' Market:** Arrival after 12:00 pm. Your booth must be set up by 1:30 pm.

**\$175** at the Summer Farmers' Market every Tuesday, June 4 - August 27, + participation at the Madison County Craft Festival (Sept. 7 & 8, 2024)

Included in your seasonal rate is your invitation to participate in the Madison County Craft Festival on September 7 & 8, 2024. Attendance at the Madison County Craft Festival ranges between 3,000—3,200 visitors. *Your assigned space at the Madison County Craft Festival will be in a different location from your assigned space at the market.* Madison County Craft Festival is on September 7 from 10 am – 5 pm and September 8 from 10 am - 4 pm. Set-up at the Madison County Craft Festival weekend is before 9 am each day. No exceptions. We encourage you to participate in both days of the Craft Festival, please let us know well in advance if you can only make it one day. **Please note:** *if you miss 3 weeks of the market without notifying the Market Manager, then you forfeit your participation in the Madison County Craft Festival.*

**Cottage Lawn Farmers' Market Schedule: June: 4 11 18 25 July: 2 9 16 23 30 August: 6 13 20 27**

**Set-up at the Farmers' Market:** Arrival after 12:00 pm. Your booth must be set up by 1:30 pm.

# 10<sup>th</sup> Annual Cottage Lawn Farmers' Market

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2024 ---Summer-Every Tuesday, June 4 - August 27

2024-- Winter- 1<sup>st</sup> Tuesday, September 3; November 5; December 3

### Booth Fees for Fall and Winter (Indoor) Markets 1st Tuesdays

Please check the line that you plan to participate in as the Fall and Winter Markets are offered on the 1<sup>st</sup> Tuesday in September, November, and December.

       **\$10** to participate at the **Fall Farmers' Market on September 3 from 12 pm- 4 pm.**

**Set-up time at the Farmers' Market:** Arrival after 10:30 am. Your booth must be set up by 11:30 am.

       **\$10** to participate at the **Winter (Indoor) Farmers' Market on November 5 from 12 pm- 4 pm.**

**Set-up time at the Farmers' Market:** Arrival after 10:30 am. Your booth must be set up by 11:30 am.

       **\$10** to participate at the **Winter (Indoor) Farmers' Market on December 3 from 12 pm- 4 pm.**

**Set-up time at the Farmers' Market:** Arrival after 10:30 am. Your booth must be set up by 11:30 am.

#### **Total Amount for Summer Farmers' Market, Fall Market, and Winter Market.**

Please complete the form below.

#### **Madison County Historical Society Cash, Check, and Credit Card Payments**

Madison County Historical Society, 435 Main St. Oneida, NY 13421

Cash Amount \$ \_\_\_\_\_

Check made payable to Madison County Historical Society. Check#. \_\_\_\_\_ Amount:\$ \_\_\_\_\_

Credit Card # \_\_\_\_\_ Amount:\$ \_\_\_\_\_

Exp \_\_\_\_/\_\_\_\_ Security Code \_\_\_\_\_

Zip Code of Credit Card Billing Address \_\_\_\_\_

I would like to cover the Square processing fees for manually entered credit card payments (3.5% +\$0.15).

A deposit of \$20 to reserve your booth space in the Summer Market must accompany this application. Balance due is required at the start of the summer market. A deposit is not required for those participating at the weekly rate or in the Fall and Winter markets. For week-to-week participation, you may pay in advance or pay when you arrive to set up at the market that week. All booth fees will be returned if you are not accepted into the market. *If your check is returned for insufficient funds, you will be required to issue a money order made payable to the Madison County Historical Society for the original amount plus an additional \$30 for the returned fee charged.* No refunds will be issued if you drop out of the market. If you have any questions please contact Colleen Donahue, Market Manager, 315.412.7500, cdona68@icloud.com.