

**61st Annual
Madison County Historical Society's
Cottage Lawn Museum
Madison County Craft Festival 2025
September 6 September 7
10 am - 5 pm 10 am - 4pm**



Madison County Historical Society's Cottage Lawn Museum, 435 Main Street, Oneida, NY 13421
www.mchs1900.org history@mchs1900.org 315.363.4136
f MADISON COUNTY HISTORICAL SOCIETY

Food Vendor Application

Please fill out and return the application below with payment to participate at the Madison County Craft Festival on Sept. 7 & 8, 202.

Contact Name: _____

Business Name: _____

Address, City, State, Zip: _____

Phone #: _____ Email: _____

Website: _____ Facebook: _____

Instagram: _____ Twitter: _____

Food to be sold: _____

Trailer #ft: _____ Tent size: _____

Electricity (Please answer): ___ Yes ___ No **If you require electricity, please let us know if you need**

_____ 120-volt outlet 20 amp max or _____ 220-volt outlet 30 amp max. Contact us promptly, if you require a 220-volt outlet, as they are limited.

\$275 Booth Space Rental Fee

\$20 for Electrical hook-up. We have both 120-volt outlets and a limited number of 220-volt outlets available.

Please contact us if you need the 220-volt outlet, as they are limited.

\$15 for Table Rental (8')

Total Amount Enclosed

Madison County Historical Society- Check and Credit Card Payments

Check made payable to Madison County Historical Society. Check#. _____ Amount: \$ _____

Credit Card # _____ Amount: \$ _____

Exp ____/____ Security Code _____

Zip Code of Credit Card Billing Address _____

A 4% surcharge is added on all credit card payments. This surcharge is not greater than our total cost of accepting credits cards.

Please read the following terms for entrance into Madison County Craft Festival. **1)** Only specified foods may be sold unless other arrangements are made with the Madison County Craft Festival committee in advance. It is understood that Madison County Historical Society limits competition between food vendors by not permitting two vendors to sell the same food item. However, everyone is welcome to sell water, soda, or bottle drinks. **2)** The vendor agrees not to start dismantling his/her booth prior to the closing of the event at 5 pm on Saturday and 4 pm on Sunday unless allowed earlier by show organizers. **3)** The vendor shall indemnify and save the Madison County Historical Society from all loss, cost, or damage and all other liabilities occasioned within the Society's property, caused by any act or omission, neglect or wrongdoing of the exhibitor, or his/her agent, family or representatives. The vendor shall be responsible for and carry adequate insurance to cover all risks. **4)** If the vendor requires electricity, the vendor is expected to bring their own extension cords. We suggest a minimum of 50'. Only heavy-duty, outdoor approved, SL, SJ, or SO electrical cable is permissible for extension cords. (The Oneida City Fire Marshall will be around to inspect and will not permit any other type of electrical cords.) No electrical octopus outlets can be used. No splices or electrical wires are permitted. **5)** I release to MCHS the use of any photograph or film media that they or their authorized staff may take for promotional purposes of the Madison County Craft Festival. **6)** The Madison County Historical Society will provide security on the grounds of Cottage Lawn on Friday and Saturday evenings from 7 pm-7 am. **7)** Only vendors who have signed their contract will be permitted to sell. **Reminder: Please contact Madison County Board of Health, PO Box 605, Wampsville, NY 13163, 315.366.2526, directly to inform them of your participation, as they need to have on file all participants handling food at the Craft Festival.**

Set-up Friday, Sept. 6 from 10 am- 6 pm. Arrangements must be made in advance for set-up at other hours. If you are unable to set up at this set time, please contact the society immediately to make other arrangements. The historical society is located on the corner of Main and Grove Street. When you come to set up you will see orange construction fencing enclosing the grounds. Please turn down Grove Street and enter the side driveway there. Once you enter there will be a registration area set up where you can pick up your show materials. Please feel free to ask the volunteers any last-minute questions that you may have about the show. Coffee and donuts are served each morning to the artisans participating in the show. Please note that all vehicles must be removed from the property after unloading on Friday. There is limited street parking over the weekend. There is overnight parking available at Maxwell Field located on East Sands Street. We hope participants in the show do not park on the streets surrounding the grounds during the show as these spaces should be left open for customers. No smoking is permitted on the grounds.

Show Hours: Sat., Sept. 6, 10 am-5 pm Sun., Sept. 7, 10 am-4 pm Security: MCHS will provide a security guard from 7 pm Friday and Saturday nights until 7 am on Saturday and Sunday morning.

Please return the completed application along with payment to Madison County Historical Society, 435 Main Street, Oneida, NY 13421.