

Food Truck Vendor Application
for the 62nd Annual
Madison County Historical Society's Craft Festival 2026
September 12 (Saturday) September 13 (Sunday)
10 am - 5 pm 10 am - 4pm



Madison County Historical Society, 435 Main Street, Oneida, NY 13421
www.mchs1900.org history@mchs1900.org 315-363-4136



MADISON COUNTY HISTORICAL SOCIETY

Food Vendor Application

Please fill out and return the application below with payment to participate at the Madison County Craft Festival on Saturday September 12 & Sunday September 13, 2026.

Contact Name: _____

Business Name: _____

Address, City, State, Zip: _____

Phone #: _____ Email: _____

Website: _____ Facebook: _____

Food to be sold: _____

Trailer #ft: _____ Tent size: _____

Electricity (Please answer): ____ Yes ____ No **If you require electricity, please let us know if you need
____ 120-volt outlet 20 amp max or ____ 220-volt outlet 30 amp max.**

Contact us promptly, if you require a 220-volt outlet, as they are limited.

\$275 _____ Booth Space Rental Fee

_____ \$20 for Electrical hook-up.

_____ \$15 Table Rental per table (8')

_____ Total Amount Enclosed

Madison County Historical Society – Check and Credit Card Payments

___ Check made payable to Madison County Historical Society, Check # _____ Amount \$ _____

___ Credit Card # _____ Amount \$ _____

Exp. Date ____/____/____ Security Code _____

Zip Code of Credit Card Billing Address _____

A 4% surcharge is added on all credit card payments. This surcharge is not greater than our total cost of accepting credit cards.

By participating, you agree to the following terms for entrance into the Madison County Craft Festival.

1) Only specified foods may be sold unless other arrangements are made with the Madison County Craft Festival committee in advance. It is understood that Madison County Historical Society limits competition between food vendors by not permitting two vendors to sell the same food item. However, everyone is welcome to sell water, soda, or bottle drinks.

2) The vendor agrees not to start dismantling his/her booth prior to the closing of the event at 5 pm on Saturday and 4 pm on Sunday unless allowed earlier by show organizers.

3) The vendor shall indemnify and hold harmless the Madison County Historical Society from all loss, cost, or damage and all other liabilities occasioned within the Society's property, caused by any act or omission, neglect or wrongdoing of the exhibitor, or his/her agent, family or representatives. The vendor shall be responsible for and carry adequate insurance to cover all risks.

4) If the vendor requires electricity, the vendor is expected to bring their own extension cords. We suggest a minimum of 50'. Only heavy-duty, outdoor approved, SL, SJ, or SO electrical cable is permissible for extension cords. (The Oneida City Fire Marshall will be around to inspect and will not permit any other type of electrical cords.) No electrical octopus outlets can be used. No splices or electrical wires are permitted.

5) The vendor releases to MCHS the use of any photograph or film media that they or their authorized staff may take for promotional purposes at the Madison County Craft Festival.

Reminder: Please contact Madison County Board of Health, PO Box 605, Wampsville, NY 13163, 315-366-2526, directly to inform them of your participation, as they need to have on file all participants handling food at the Craft Festival.

Reminder: Please contact Monique A. Ludwig, Deputy City Clerk, City of Oneida, 109 N. Main St., Oneida, NY 13421. Phone: 315-363-7378 x. 129; for any license requirements.

Set-up Friday, Sept. 11 from 10 am- 6 pm. Arrangements must be made in advance for set-up at other hours. If you are unable to set up at this set time, please contact the society immediately to make other arrangements.

- The historical society is located on the corner of Main and Grove Street. When you come to set up you will see orange construction fencing enclosing the grounds. Please turn down Grove Street and enter the side driveway there. Once you enter there will be a registration area set up where you can pick up your show materials.
- Please feel free to ask the volunteers any last-minute questions that you may have about the show.
- Coffee and donuts are served each morning to all participating in the show. Please note that all vehicles must be removed from the property after unloading on Friday. There is limited street parking over the weekend.
- There is overnight parking available at Maxwell Field located on East Sands Street. Participants in the show should not park on the streets surrounding the grounds during the show as these spaces should be left open for customers. No smoking is permitted on the grounds.

Show Hours: Saturday, Sept. 12, 10 am-5 pm Sunday, Sept. 13, 10 am-4 pm

Security: MCHS will provide a security guard from 7 pm Friday and Saturday nights until 7 am on Saturday and Sunday morning.

Please return the completed application along with payment to Madison County Historical Society, 435 Main Street, Oneida, NY 13421.