

Craft Vendor Application for the 62nd Annual Madison County Historical Society's Craft Festival 2026

September 12 (Saturday) September 13 (Sunday)
10 am - 5 pm 10 am - 4pm



Madison County Historical Society's Cottage Lawn Museum, 435 Main Street, Oneida, NY 13421
www.mchs1900.org history@mchs1900.org 315.363.4136
 MADISON COUNTY HISTORICAL SOCIETY

The society's long-running Madison County Craft Festival has artisans, food trucks, live music, NYS wine and spirits, and free children's activities planned for an enjoyable family-fun weekend. The society's Madison County Craft Festival Committee oversees the jurying process and meets monthly at closed meetings to review submissions. Past attendance has been between 3,000 - 3,200 people over the weekend. There is an admission of \$5 or \$8 for a weekend pass. Children 12 and under are free. **Deadline to apply: July 31, 2026.** Spaces may be available after the deadline date, please call the historical society. Proceeds from the Madison County Craft Festival support the educational programming at the Madison County Historical Society.

Available Spaces:

- This is an outdoor show. There are 18 tent spaces (10' wide x 13' deep) & 82 lawn spaces (12' x 12') available. For a lawn space, you must provide your own coverage/tent. For a tent space, we provide you coverage underneath one of our two tents. (Tables and electrical hookup are available for additional fees). Note that the Madison County Craft Festival Committee tries to satisfy all space requests; however, spaces are assigned in the order received. Artisans and Edible Art Vendors who have participated in the previous year's show can request a different space than the one assigned to them, provided that the Artisan or Edible Art Vendor, who may have also participated in the previous year, does not occupy that space.

Jurying Criteria:

- All work must be original and the work of the artisan. Sales by Independent consultants may apply as Commercial Vendors under separate application for advertising purposes only.
- Only one artisan per application. Artisan partnerships are permitted. No more than two per application. Both must work on the same products.
- Artisans and Edible Art Vendors may share a space, but the space must be clearly divided among the different products and no more than two per booth. Also, each must fill out separate applications.
- Artisans (s) and Edible Art Vendor(s) are expected to create and sell only those items made by that artisan/vendor, and only items that pertain to the art/edible art for which that artisan/vendor is registered. No healing jewelry will be permitted in the show.
- **History of the show-** The Madison County Craft Festival's early history began on May 22, 1965, when the Madison County Historical Society initiated a commitment to the preservation of traditional crafts by creating a Craft Show where they exhibited agricultural implements and tools, once used for home crafts and cottage industries. Please see our website for full details of the history.
- The show features a wide selection of contemporary arts and crafts, ranging from functional to decorative works including fabric, glass, sculpture, ceramics, mixed media, metal, floral, drawings, paintings, jewelry photography, soap, skincare products, leather, and wood. The Madison County Craft Festival Committee selects talented artisans through a jury process.
- Each artisan must create and sell only items made by him/her. In the past, the Craft Festival Committee encouraged artisans to demonstrate their artistry in their booth for a couple of hours during the show. This is not mandatory. If an artisan would like to demonstrate, then we just ask that the artisan let us know, so that we can publicize it. If an artisan would like to display a picture of him/her in his/her studio/workshop during the show, then they may do so.
- Mass-produced, buy and sell, and items made from kits, patterns, or molds are not allowed.
- Sewn items based upon the copyright or trademark of others (NFL, Disney, Warner Brothers, etc.) will be allowed. The vendor must comply with the necessary copyright laws.
- Prepackaged food vendors selling dips, jams, herbs, etc. must apply under the edible art category when filling out this form. **Please contact Monique A. Ludwig, Deputy City Clerk, City of Oneida, 109 N. Main St., Oneida, NY 13421. Phone: 315-363-7378 x. 129; for any license requirements.**
- No commercial apparel is allowed. Only original artwork designs that are screen printed are acceptable.
- Candles must be handcrafted. We limit the number of candle makers, soap and skin products, and jewelry in our show.
- Participants are required to participate on both days.
- You may apply via email to history@mchs1900.org, where you must submit **three (3) jpeg images of your work and one (1) of your booth display.**
- **If applying by mail, please provide** these images on a disc or as separate pictures following the stated criteria with your application. *Applications without the specified images will not be considered.* You may pay by cash, check or by credit card. If paying by check, please enclose a check for the booth space along with a separate check for the \$15 non-refundable jury fee. (Discs and photos will not be returned). Booth rates are listed on the application form. Notification letters will be mailed at or near the end of the month from November 2025– mid-August 2026. Booth fees will be returned if you are not accepted into the show. *Any booth fees returned for insufficient funds for payment made by bank-issued check must issue the historical society a money order for the original amount with an additional \$30 for the returned fee.* If you are accepted into the show and decide to drop out before August 1, 2025, a 30% refund will be issued. **No refunds will be issued after August 1, 2025.**

Show set-up time/other: Friday, Sept. 11, 10 am - 6 pm. Arrangements can be made in advance for set-up at other hours. Coffee and donuts are served each morning to the vendors participating in the show. Check with show officials for location.

Event Hours: Saturday, September 12, from 10 am -5pm & Sunday, September 13, from 10 am -4 pm

Security: MCHS will provide security from 7 pm Friday - Saturday 7 am; Saturday 7 pm - Sunday 7 am.

Parking: NO Parking is allowed on the grounds. Parking is available on streets as well as a City of Oneida lot.

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Application: To apply to the Craft Festival please complete the application below with payment. If paying by check, we ask that the **first check is for the \$15 non-refundable jury fee. The second check may include fees to cover- booth space, and/or electricity and table if needed. A 3rd check for Membership dues would be appreciated.** You may pay by cash or credit card. Booth rates are listed below. **Applications are being accepted now!** Booth fees will be returned if you are not accepted into the show. *Any booth fees returned for insufficient funds for payment made by bank-issued check must issue the historical society a money order for the original amount with an additional \$30 for the returned fee.* If you are accepted into the show and decide to drop out before August 1, 2026, a 30% refund will be issued. Please print this form and return the completed application along with payment to Madison County Historical Society, 435 Main St. Oneida, NY 13421. **Please note that if you become a member of the society as an artisan or edible art vendor you can apply for a special rate. The yearly Membership Rate is \$15. Deadline to apply: July 31, 2026. Spaces may be available after the deadline date, please call MCHS. Proceeds from the Madison County Craft Festival support the educational programming at the Madison County Historical Society.**

Category Description for Madison County Craft Festival

Decorative Painting: Tole painted objects; folk art, painted "found" objects- fabric or clothing items; stenciled or faux painted objects; painted wood or glass, lawn ornaments, figurines, or other hand-made wood items. **Fiber Arts & Leather:** garments and accessories- scarves, handbags, quilts, knits, crocheted/ knit items, needlework, wool, weaving, tapestry, wool felted items- sculptures, leather, handmade paper items, and baskets. **Floral Design:** bouquets, wreaths, garlands, or decorative objects that use a dried press or silk florals. **Glass:** molded, slumped, fused, blown, or stained-glass items. **Jewelry:** beaded, sterling silver, gemstones, etc. **Metal:** furniture, sculpture, lawn ornaments, wall hangings. **Mixed/Other:** crafters who have more than one medium or items that do not fit into the categories. **Paintings, Drawings, and Frames:** Pencil, pastel, pen & ink, acrylic, oil, collage, mixed media, or other works on canvas, glass, and paper. **Photography Candles Skin Care Products, Soap, Pottery/Ceramics:** Sculpture or other items made from clay. **Toys and Dolls:** any medium must be handmade. **Woodworking:** Furniture and carvings. **Edible Art:** Vendors who make/produce food items such as fudge, chocolate, jams, sauces, dressings, spiced rubs, coffee, cookies, dried herbs, and wine. Repackaged wholesale items will not be accepted.

Name: _____ Business Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone: _____ Email: _____

Facebook Page: _____ Instagram: _____ Website: _____

Category (see descriptions below): _____ Please provide a brief description of your craft and/ or process used to create your work. Please try to limit your comments to this space allotted. Thanks! _____

Have you previously participated in Madison County Craft Festival YES NO If yes, when _____ Tax ID #: _____

Do I have to collect New York sales tax at craft fairs? Persons and businesses making taxable sales in New York must register with the Tax Department, obtain a Certificate of Authority, and collect and remit New York sales tax, even if only selling at one craft fair per year. *Source: <https://www.tax.ny.gov/>*

Booth Spaces for Artisans: For a lawn space, you must provide your own coverage/tent. For a tent space, we provide you coverage underneath one of our two tents.

MCHS Member Rate check the appropriate line below		Nonmember Rate	
<u>Lawn Space</u>	<u>Tent Space</u>	<u>Lawn Space</u>	<u>Tent Space</u>
____ \$135 single	____ \$145 single	____ \$160 single	____ \$170 single
____ \$270 double	____ \$290 double	____ \$320 double	____ \$340 double

Booth Spaces for Edible Art Vendors: Artisans/Vendors who make packaged food items such as baked goods, fudge, jams, sauces, spiced rubs, dried herbs, and wine. For a lawn space, you must provide your own coverage/tent. For a tent space, we provide you coverage underneath one of our two tents.

MCHS Member Rate check the appropriate line below		Nonmember Rate	
<u>Lawn Space</u>	<u>Tent Space</u>	<u>Lawn Space</u>	<u>Tent Space</u>
____ \$150 single	____ \$160 single	____ \$180 single	____ \$190 single
____ \$300 double	____ \$320 double	____ \$360 double	____ \$380 double

Madison County Historical Society – cash, check, money order, and credit card payments accepted. We offer table rentals and electricity if needed.

\$ _____ Jury Fee

\$ _____ Booth Fee for Artisan(s)

\$ _____ Booth Fee for Edible Artist(s)

\$ _____ Electricity (Please answer): Yes No \$15 for electricity

\$ _____ 8' Table(s) (Please answer): Yes No If Yes, how many? _____ @ \$15 per table

\$ _____ Artisan Membership \$15 per year

\$ _____ Total Amount

Payment Options

\$ _____ Cash

\$ _____ Check for Jury Fee. Please make the check payable to the Madison County Historical Society. Check #. _____

\$ _____ Check for Booth Fee. Please make the check payable to the Madison County Historical Society. Check #. _____

\$ _____ Credit Card for Jury Fee and Booth Fee. Credit Card #. _____

Exp _____ / _____ Security Code _____

Zip Code of Credit Card Billing Address _____

A 4% surcharge is added on all credit card payments. This surcharge is not greater than our total cost of accepting credits cards.